

REPORT FROM

OFFICE OF THE CITY ADMINISTRATIVE OFFICER

Date: March 19, 2021

CAO File No. 0220-03695-0271

Council File No. 20-1156

Council District: --

To: The Mayor and Council

From: Richard H. Llewellyn, Jr., City Administrative Officer

Reference: Transmittal from the Mayor's Office dated January 25, 2021; referred for report
March 3, 2021

Subject: **FISCAL YEAR 2020 URBAN AREAS SECURITY INITIATIVE GRANT AWARD
ACCEPTANCE**

RECOMMENDATIONS

That the Council:

1. Authorize the Mayor, or designee, to:
 - a. Accept on the behalf of the City of Los Angeles (City) and the Los Angeles/Long Beach Urban Area (LA/LB UA), the Fiscal Year (FY) 2020 Urban Areas Security Initiative (UASI) grant in the amount of \$56,236,000 from the California Governor's Office of Emergency Services, for a performance period of September 1, 2020 through May 31, 2023;
 - b. Submit to the grantor on behalf of the City and the LA/LB UA, requests for drawdown of funds for payment or reimbursements of City and Partner Jurisdiction funds expended for approved grant purposes;
 - c. Execute a Memoranda of Agreement, subject to the approval of the City Attorney as to form, for the distribution of the FY 2020 UASI grant funds, for a term of 33 months, with the Los Angeles World Airports (LAWA), consistent with the approved grant budgets;
 - d. Execute subrecipient agreements, subject to the approval of the City Attorney as to form, for the distribution of the FY 2020 UASI grant funds, for a term of up to 33 months, within the applicable performance period with the LA/LB UA partner jurisdictions including: Alhambra, Beverly Hills, Burbank, Glendale, Hawthorne, Inglewood, Long Beach, Monterey Park, Pasadena, San Fernando, Santa Monica, South Pasadena, Torrance, and the County of Los Angeles, consistent with the approved grant budgets, and in accordance with the Performance Agreement (Attachment 7 to the Mayor's transmittal dated January 25, 2021); and,

- e. Release Request for Proposals, evaluate proposals, and negotiate contracts for the purchase of approved equipment, training, exercise, and planning items, including consulting services, with the assistance of General Managers of affected City departments, as detailed in the FY 2020 UASI budget;
 - f. Execute on behalf of the City, the contracts referenced in Attachment 6 to this report, for a term of up to 33 months, within the applicable performance period, subject to the approval of the City Attorney as to form;
 - g. Negotiate and execute a contract with a vendor to assist the Mayor's Office of Public Safety (Mayor's Office), for a term of up to 24 months, within the grant performance period, in an amount not to exceed \$100,000, subject to the approval of the City Attorney as to form;
 - h. Receive, deposit into, and disburse from a new FY 2020 UASI Homeland Security Grant Fund, the grant funds from the FY 2020 UASI grant award;
 - i. Prepare Controller instructions for any technical adjustments, subject to the approval of the City Administrative Officer, and authorize the Controller to implement the instructions;
2. Authorize resolution position authority for three grant-funded sworn positions for the Los Angeles Fire Department for FY 2021-22, one for the Joint Regional Intelligence Center, and two for the Regional Training Group:

<u>No. of Positions</u>	<u>Class Code</u>	<u>Class Title</u>
1	2142-1	Fire Captain I
1	2142-2	Fire Captain II
1	2152	Fire Battalion Chief

3. Authorize the Controller to:
- a. Establish a new interest-bearing fund entitled "FY20 UASI Homeland Security Grant Fund" and create a receivable in the Fund in the amount of \$56,236,000 for the FY 2020 UASI grant;
 - b. Expend and receive funds upon presentation of documentation and proper demand by the Mayor's Office to reimburse City departments and the LA/LB UA participants for approved FY 2020 UASI Homeland Security grant purchases;
 - c. Transfer funds between appropriation accounts upon request by the Mayor, pursuant to modifications of the grant approved by the grantor;
4. Adopt the FY 2020 UASI Grant Budget (Attachment 3 to the Mayor's transmittal dated January 25, 2021), and authorize the Mayor to create new appropriation accounts within the new FY20 UASI Homeland Security Grant Fund No. XXX for the FY 2020 UASI grant, as follows:

<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
46T138	LAFD	\$ 2,815,786.07
46T299	Reimbursement of General Fund Costs	345,313.93
46T668	Partner Jurisdictions	32,629,255.00
46T904	LAWA Grant Allocation	248,406.00
46T932	ITA Grant Allocation	1,125,441.00
46T935	EMD Grant Allocation	1,953,539.00
46T938	LAFD Grant Allocation	3,958,900.00
46T946	Grant Management & Administration	2,721,800.00
46T950	LA/LB Region	394,559.00
46T970	LAPD Grant Allocation	10,043,000.00
Total		\$ 56,236,000.00

5. Transfer appropriations from FY20 UASI Homeland Security Grant Fund No. XXX, Department No. 46, to the General Fund to reimburse the General Fund for FY 2020 UASI as follows:

TRANSFER FROM:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
XXX/46	46T138	LAFD	\$ 2,815,786.07
Total			\$ 2,815,786.07

TRANSFER TO:

<u>Fund/Dept. No.</u>	<u>Account No.</u>	<u>Account Name</u>	<u>Amount</u>
100/38	001012	Salaries Sworn	\$ 449,686.07
100/38	001098	Overtime Variable Staffing	2,366,100.00
Total			\$ 2,815,786.07

6. Authorize the Controller to transfer up to \$345,313.93 from Fund No. XXX, Account No. 46T299 to the General Fund, Department No. 38, Revenue Source Code No. 5346, for the reimbursement of grant-funded fringe benefits; and,
7. Authorize the Controller to transfer cash from Fund No. XXX, Department No. 46, to reimburse the General Fund, on an as-needed basis, upon presentation of proper documentation from City departments, subject to the approval of the Mayor's Office.

SUMMARY

The Mayor's Office of Public Safety (Mayor's Office) requests authority to accept the United States Department of Homeland Security (DHS) Fiscal Year (FY) 2020 Urban Areas Security Initiative (UASI) grant award and to take actions related to award implementation. The grant performance period is from September 1, 2020 through May 31, 2023. The grant award provides a total allocation of \$56,236,000 divided among the City of Los Angeles (City) and the Los Angeles/Long Beach Urban Area (LA/LB UA) Partner Jurisdictions. While the grant funds are provided to the entire LA/LB UA, the City serves as the administrative and fiscal agent for the grant and receives a total allocation to distribute the grant funds in accordance with the approved grant budget. No matching funds are required for this grant.

Because the performance period of the FY 2020 UASI grant commenced on September 1, 2020, certain grant-approved activities that will be reimbursed by grant funds have already occurred; therefore, the recommendations to accept the grant, adopt the FY 2020 UASI budget, and enter into certain contracts would include retroactive approval of grant-funded activities that occurred within the grant performance period, but prior to the Council adoption of the recommendations set forth in this report.

The Mayor's transmittal dated January 25, 2021 includes a recommendation to authorize Position Authority Resolution (PAR) for four Los Angeles Fire Department (LAFD) positions. The FY 2020-21 PAR (C.F. 20-1700) authorized a total of three positions for the LAFD for the UASI program. This recommendation has been revised to reflect the positions authorized in the FY 2020-21 PAR for one Fire Battalion Chief for the Regional Training Group, one Fire Captain I for the Regional Training Group, and one Fire Captain II for the Regional Training Group. All three positions will be funded through the FY 2020 UASI grant.

This report also includes an adjustment to the Mayor's transmittal dated January 25, 2021 (shown as Recommendation No. 5 and Recommendation No. 6 of this report), to reflect the intended account number to transfer funds from to the General Fund for the reimbursement of grant-funded fringe benefits. Additionally, Attachment 6 of this report updates Attachment 6 to the Mayor's transmittal dated January 25, 2021 and Attachment 8 of this report updates Attachment 2 to the Mayor's transmittal dated September 10, 2020. The Mayor's Office concurs with the revised recommendations and updated attachments.

Program Background

The UASI program provides funding to dense urban areas to prevent, protect against, mitigate, respond to, and recover from threats or acts of terrorism. The grant funding can be used to purchase homeland security equipment and fund costs associated with planning, training, exercises, operational costs, and grant administration.

The DHS awards the UASI grant funds to the State Administrative Agent (SAA) using risk-based methodology and assessment of each grant applicant's proposed solutions to urban area risks. The SAA then disperses the funds to the urban areas and is permitted by grant guidelines to retain up to 20 percent of the grant award to support the designated urban area in the state. The State of California's SAA is the California's Governor's Office of Emergency Services (Cal OES). The FY 2020 UASI funding retained by the Cal OES will be provided to the State of California for projects that will benefit the region, but will not be allocated to, or managed by, the LA/LB UA.

In April 2020, the DHS announced a FY 2020 UASI allocation of \$68,000,000 to the LA/LB UA. The Cal OES retained approximately 17-percent, or \$11,764,000, of the allocation, leaving a final allocation of \$56,236,000 for the LA/LB UA. The City, as the administrative fiscal agent for the LA/LB UA, distributes the grant funds to the Partner Jurisdictions based on the region's approved allocation plan and funding priorities. The FY 2020 UASI allocation plan provides funding for four major homeland security focus areas, or Investment Justifications (IJs), as follows:

(Continued on Page 5)

FY 2020 UASI Investment Justifications

- | |
|---|
| 1. Strengthen interoperable and communications capabilities - \$2,794,559 |
| 2. Strengthen information sharing, collaboration capabilities, and law enforcement investigations - \$16,472,241 |
| 3. Protection of critical infrastructure and key resources (limited to commercial airports and seaports) - \$12,116,388 |
| 4. Catastrophic incident planning response and recovery - \$22,041,012 |

The remaining \$2,811,800 in FY 2020 UASI funding will be dedicated to Management and Administration expenditures for the LA/LB UA. Additional detail on the IJs is provided in the Mayor’s transmittal dated January 25, 2021.

Starting FY 2020, it is required that recipients of UASI funds are required to submit an IJ for four national priorities:

- Enhancing cybersecurity
- Enhancing the protection of soft targets/crowded places
- Enhancing information and intelligence sharing and cooperation with federal agencies
- Addressing emergency threats, such as Transnational Criminal Organizations

City of Los Angeles Allocations

The FY 2020 UASI grant award is allocated to the City as follows:

Department	Allocation
Emergency Management Department	\$ 1,953,539
Los Angeles Fire Department	7,120,000
Los Angeles Police Department	10,043,000
Information Technology Agency (Cybersecurity)	1,125,441
Mayor’s Office (Management and Administration)	2,721,800
Los Angeles World Airports	248,406
Total	\$ 23,212,186

Attachment 4 to the Mayor’s transmittal provides a detailed list of the projects to be completed by the City as part of the FY 2020 UASI program.

The grant guidelines allow up to five-percent of the grant award or, \$2,811,800, to be allocated for Management and Administration (M&A) of the grant; however, it should be noted that the allocation for the Mayor’s Office for M&A is presented as \$2,721,800 in the table above. The remaining \$90,000 for M&A is reflected in the City of Long Beach’s FY 2020 UASI allocation for its personnel costs associated with managing FY 2020 UASI grant projects.

Of the Mayor’s Office M&A allocation, funding in the amount of \$2,421,800 will support salaries and fringe benefits of the Mayor’s Office UASI team throughout the grant performance period of

September 1, 2020 through May 31, 2023. The Mayor's Office utilizes funding from various UASI grant award cycles to support salaries over several fiscal years. An amount of \$200,000 in M&A funding will cover administrative expenses, including office supplies and grant-related travel. The remaining \$100,000 is allocated towards contractual services for temporary staffing. To procure these services, the Mayor's Office requests the authority to contract with a temporary employment agency to assist the Mayor's Office in grant fiscal operations and compliance according to City and grant standards.

Furthermore, the Mayor's Office requests authority to execute contractual services agreements to implement the projects detailed in Attachment 6 in this report. In ensuring the appropriate use of contracting authority, the Mayor's Office will require FY 2020 UASI-funded City departments to provide quarterly reports summarizing Request for Proposals, other procurements, and contracts that have been issued and/or completed in the implementation of the FY 2020 UASI grant program.

Partner Jurisdiction Allocations and Contracting Authority

The Mayor's Office requests authority to execute subrecipient agreements with the cities of Alhambra, Beverly Hills, Burbank, Glendale, Hawthorne, Inglewood, Long Beach, Monterey Park, Pasadena, San Fernando, Santa Monica, South Pasadena, and Torrance, as well as with the American Red Cross and the County of Los Angeles. Partner Jurisdictions will receive a total of \$32,629,255 in FY 2020 UASI funding. Attachment 7 to the Mayor's transmittal dated January 25, 2021 provides a draft of the subrecipient agreement. The remaining \$394,559 in FY 2020 UASI funds is allocated to the Joint Powers Authority for the LA/LB Region.

FISCAL IMPACT STATEMENT

Approval of the recommendations within this report will have no additional impact to the General Fund and will provide a total allocation of \$56,236,000 to various City departments and the Los Angeles/Long Beach Urban Area Partner Jurisdictions from the Fiscal Year 2020 Urban Areas Security Initiative grant award. No matching funds are required for this grant.

FINANCIAL POLICIES STATEMENT

The recommendations in this report are in compliance with the City's Financial Policies in that all grant-eligible costs are fully covered by grant funds.

RHL:ED:04210082

Attachments:

- Anticipated Contract Service Requirements (Attachment 6)
- Governing Body Resolution (Attachment 8)

Anticipated Contract Service Requirements, FY 20 UASI

City Department	Project Description	Maximum Cost	Contract Term
EMD	Community Preparedness - Media Campaign (ReadyLA): The City of Los Angeles Emergency Management Department will employ a contractor to develop a family focused, three-month multimedia marketing and outreach plan that serves to inform and educate individuals, including youth, families, seniors, and persons with disabilities, on how essential and simple it is to prepare for disasters. The Readiness Message includes preparing emergency supply kits, registering for emergency alerts through NotifyLA, developing a household disaster plan, and understanding responses to different emergencies. A contractor will be tasked with the creation and implementation of a unique media campaign with the aim of bringing the message to as many Los Angeles residents as possible. The Media Campaign will include a television and radio media buy component along with a plan for internet and social media promotion and community outreach events.	\$ 300,000	12 months
EMD	Ready Your LA Neighborhood (RYLAN) for Businesses: The City of Los Angeles is vulnerable to a number of natural and man-made threats, including wildfires, flooding, mudslides, earthquakes, and terrorist attacks. Due to the many threats that Angelenos face, emergency preparedness is paramount to the wellbeing, safety, and resilience of our communities. Thriving businesses are key to maintaining a vital economy in Los Angeles. Using the RYLAN foundation, EMD seeks one or more consultants to update and expand on the RYLAN program to enhance business resiliency, emergency planning, and community outreach with the goal to make disaster preparedness more innovative, accessible, and equitable for business to be able to maintain their operational readiness in the communities they serve. Contractors will also create content to encourage businesses to develop an emergency tool kit, develop training webinars, and web pages focused on business planning, response, and recovery.	\$ 523,083	12 months
EMD	DSCA Full Scale Exercise: Defense Support of Civil Authorities (DSCA) is a process by which military assets may be requested to perform missions normally carried out by civilian authorities. Since 2016, the Emergency Management Department has facilitated an annual DSCA Senior Leadership Seminar in conjunction with Fleet Week that gathers emergency responders, military partners, and federal emergency management leaders for hands-on workshops and exercises designed to prepare and enhance the City's coordination and collaboration with the U.S. Department of Defense (DOD) during a disaster, crisis, or special condition that exceeds the capacity of local government to respond to. EMD seeks a Contractor to organize a Seminar focused on the request and activation of DSCA to provide an opportunity for emergency managers, federal military partners, civilian DOD personnel, and DOD component assets, including National Guard forces, to discuss lessons learned from national hazards which affect the Los Angeles region and to garner practices and policies that can be applied to all future responses regardless of hazard.	\$ 200,000	12 months
EMD	EOC Full Scale Exercise: EMD leads the City of Los Angeles in conducting an annual EOC exercise. EMD seeks to hire a contractor to provide exercise design, conduct, and analysis of a full-scale EOC exercise. The exercise will follow Homeland Security Exercise Evaluation and Program (HSEEP) guidelines and the contractor will also provide after action reporting and improvement planning.	\$ 200,000	12 months
LAFD	Unmanned Aircraft Systems (UAS) Training: This funding is to provide training for preparedness and response capabilities in the LA/LB Urban Area and Los Angeles County Operational Area. Currently, grant funds have been utilized to bring the region to the current response capabilities and additional grant funds have supported the maintenance and sustainment of those capabilities. Developing a small UAS training program for public safety will include: evolving regulations for the use of UAS; expanding roles for employment of aircraft; creating public approval for drone operations; and ensuring safety is the pinnacle of the training, a critical element highlighted by the Federal Aviation Administration (FAA). The goal of the course will be to teach students FAA rules and regulations, give them simulation training to learn how to safely pilot a drone, and then gain hands-on flight time with FAA licensed teachers.	\$ 8,900	12 Months
LAPD	LAPD Project 25 TDMA Radio System Upgrade (Sole Source): Continuing support of interoperability via the upgrade of the Land Mobile Radio (LMR) system within the L.A. region. Motorola Solutions to provide service and maintenance of the equipment that previous grant years purchased. By continuing the upkeep of the equipment, the system will remain viable and in a ready condition to support law enforcement interoperability.	\$ 2,399,560	12 Months
ITA	MS-ISAC 24x7 Real-time network flow monitoring (Sole Source Contract): To contract with the Center for Internet Security (CIS) to subscribe to the Multi-State Information Sharing and Analysis Center (MS-ISAC) 24x7 cybersecurity monitoring and management services for the City of Los Angeles	\$ 150,000	12 months
ITA	Regional Cyber Threat Analyst (RCTA): The escalation of cyberattacks on local government agencies, along with limited resources, requires regional cybersecurity collaboration. Currently, most cities lack the resources to have a dedicated technical threat analyst. The Regional Cyber Threat Analyst (RCTA) would provide other cities this capability and allow the region to take advantage of the City of LA's Integrated Security Operations Center. The RCTA would provide the regions cybersecurity staff with technical intelligence and mitigation recommendations. The RCTA would also coordinate information sharing with local, state, and federal partners, such as the National Cybersecurity and Communications Integration Center, California Cybersecurity Integration Center and the Joint Regional Intelligence Center.	\$ 150,000	12 months
ITA	ITA Cyber SOC Analyst: Cybersecurity Operations Analyst that will assume a primary role in identifying and investigating threats to the City of LA systems, and in turn, coordinate the sharing of pertinent threat intelligence with the Regional Cyber Threat Analysis.	\$ 130,000	12 months
ITA	ITA Regional Malware Analysis and Remediation System: Web portal for regional partners to submit suspicious files for analysis. Threat intelligence obtained from these files will then be shared to all regional partners for mitigation and proactive protection efforts.	\$ 40,000	12 months
MOPS	Regional Cyber Services Coordinator: A Regional Cyber Services Coordinator will provide the regional with a technical expert that can provide essential cyber services to the region, including assessments, threat sharing, incident response, and coordinator partner local and national, including MS-ISAC, CISA, and the Cal-CSIC. The coordinator will rotate between the Mayor's Office and the Joint Regional Intelligence Center.	\$ 160,000	12 months
MOPS	Threat Intelligence Sharing Platform: Execute a contract (sole source) with IBM for an automated threat sharing platform to share cyber threat intelligence in real time between regional municipalities, critical infrastructure, other major US cities, and state and federal partners. This will support regional and national collective defense against cyber attacks on local government, critical infrastructure, and election infrastructure.	\$ 170,000	12 months
MOPS	Regional Communications Coordinator: A Regional Communications Coordinator will provide technical expertise and essential ISSI coordination services necessary to deploy the regional "System of Systems" model of Interoperable Communications. A contract will be executed with a vendor who can provide these services as well as work closely with stakeholders and Mayor's Office staff.	\$ 200,000	24 months

GOVERNING BODY RESOLUTION

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LOS ANGELES THAT:

Deputy Mayor, Mayor’s Office of Public Safety, OR

Grants Director, Mayor’s Office of Public Safety, OR

Assistant Grants Director, Mayor’s Office of Public Safety, OR

Chief Legislative Analyst, Office of the Chief Legislative Analyst, or His/Her Designee, OR

City Administrative Officer, Office of the City Administrative Officer, or His/Her Designee,

are hereby authorized to execute for and on behalf of the City of Los Angeles, a public entity as established under the laws of the State of California, any actions necessary for the purpose of obtaining federal financial assistance under the Urban Areas Security Initiative (UASI) FY 2020, as well as prior year UASI grants (FY 2006, FY 2007, FY 2008, FY 2009, FY 2010, FY 2011, FY 2012, FY 2013, FY 2014, FY 2015, FY 2016, FY 2017, FY 2018, and FY 2019) provided by the Federal Department of Homeland Security and sub-granted through the State of California.

Passed and approved this _____ day of _____, 2021.

Certification

I, Holly L. Wolcott, duly appointed and City Clerk of the City Council of the City of Los Angeles do hereby certify that the above is a true and correct copy of a resolution passed and approved by the City Council of the City of Los Angeles on the _____ day of _____, 2021.

CITY CLERK

Holly L. Wolcott

Date: _____